

**TOWN OF DEERPARK
TOWN BOARD ANNUAL AUDIT MEETING
MONDAY, JANUARY 14, 2013**

Invocation by Arthur Trovei

Attendance

Supervisor: Karl Brabenec

Councilmember's: Gary Spears, David Dean, David Hoovler, Arthur Trovei

Call to Order at 3:15 p.m.

Pledge of Allegiance led by David Hoovler

Additions or Changes to Agenda – None

Motion to Table December 28, 2012 Town Board Minutes

Motion by David Dean, 2nd by Gary Spears to table December 28, 2012 Town Board Minutes.

VOTE: 5 AYES: Gary Spears, David Dean, David Hoovler, Arthur Trovei, Karl Brabenec

MOTION TABLED

Public Comment Period – None

New Business

Annual Internal Financial Audit

3:17 p.m. Town Justice – Laurie Osowick: Judge Osowick presented her books, reviewed by Supervisor Brabenec, Councilman Spears, Councilman Dean, Councilman Hoovler and Councilman Trovei according to the state guidelines provided. The information was taken by Councilman Spears and read for the record. The Board members looked over the books and found them to be in order. Laurie Osowick answered all questions satisfactorily and they signed off on her books.

3:35 p.m. Tax Collector – Jane Garvey: Ms. Garvey presented her books, reviewed by Supervisor Brabenec, Councilman Spears, Councilman Dean, Councilman Hoovler and Councilman Trovei according to the state guidelines provided. The information was taken by Supervisor Brabenec and read for the record. The Board members looked over the books and found them to be in order. Jane Garvey answered all questions satisfactorily and they signed off on her books.

3:45 p.m. Town Justice – John Wulff: Judge Wulff presented his books, reviewed by Supervisor Brabenec, Councilman Spears, Councilman Dean, Councilman Hoovler and Councilman Trovei according to the state guidelines provided. The information was taken by Councilman David Dean and read for the record. The Board members looked over the books and found them to be in order. John Wulff answered all questions satisfactorily and they signed off on his books.

3:55 p.m. Supervisor – Karl Brabenec: Danielle Glynn, Bookkeeper presented the Supervisor's Office books, reviewed by Supervisor Brabenec, Councilman Spears, Councilman Dean, Councilman Hoovler and Councilman Trovei according to the state guidelines provided. The information was taken by Councilman David Hoovler and read for the record. The Board members looked over the books and found them to be in order.

Motion to Include the Supervisor Audit Submitted by Danielle Glynn, Bookkeeper on January 14, 2013

Motion by David Hoovler, 2nd by Gary Spears to include the Supervisor Audit submitted by Danielle Glynn, Bookkeeper on January 14, 2013 to add to the report.

VOTE: 5 AYES: Gary Spears, David Dean, David Hoovler, Arthur Trovei, Karl Brabenec

MOTION CARRIED

Karl Brabenec and Danielle answered all questions satisfactorily and they signed off on his books.

Supervisor Brabenec stated for the record, the change from last year was that they had moved money collecting from the Building Department, Planning Board and Zoning Board of Appeals to the Town Clerk's Office. There will not be an audit of the Building Department, Planning Board and Zoning Board.

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4:05 p.m. Town Clerk – Florence Santini: Florence Santini presented her books, reviewed by Supervisor Brabenec, Councilman Spears, Councilman Dean, Councilman Hoovler and Councilman Trovei according to the state guidelines provided. The information was taken by Arthur Trovei and read for the record. The Board members looked over the books and found them to be in order. Florence Santini answered all questions satisfactorily and they signed off on her books.

Motion to Accept all Audit Reports

Motion by Gary Spears, 2nd by Arthur Trovei to accept all audits from Judge Osowick, Judge Wulff, Tax Collector Garvey, Supervisor Brabenec and Town Clerk Santini.

VOTE: 5 AYES: Gary Spears, David Dean, David Hoovler, Arthur Trovei, Karl Brabenec

EXCEPT(from Supervisor’s vote only):

VOTE: 4 AYES: Gary Spears, David Dean, David Hoovler, Arthur Trovei

1 ABSTENTION: Karl Brabenec

MOTION CARRIED

Motion to Adjourn the Meeting at 4:16 p.m.

Motion by David Hoovler, 2nd by Arthur Trovei to adjourn the meeting at 4:16 p.m.

VOTE: 5 AYES: Gary Spears, David Dean, David Hoovler, Arthur Trovei, Karl Brabenec

MOTION CARRIED

Respectfully submitted,

Florence T. Santini
Town Clerk