

**TOWN OF DEERPARK
TOWN BOARD MEETING
MONDAY, APRIL 5, 2010**

Meeting was held at Town Hall, 420 Route 209, Huguenot, New York 12746

Attendance

Supervisor: Karl Brabeneč

Councilmember's: Gary Spears, Arthur Trovei, David Hoovler, David Dean

Attorney: William Bavoso

Accountant: Robert Schultz

Invocation by Gary Spears

Call to Order at 7:33 p.m.

Pledge of Allegiance by David Dean

Moment of Silence for Judy Malzhan, Derrick French, Raymond Cirulli Sr. who just recently passed away.

Additions or Changes to Agenda

Councilman Spears requested moving the discussion of reserved funds from the last topic under Old Business to the first and it was agreed.

Supervisor Brabeneč requested removing Time and Attendance (Paychex) from the agenda and rescheduling it to the next Town Board Agenda due to receiving additional information.

Motion to Approve Changes to Agenda

Motion by Karl Brabeneč, 2nd by Gary Spears to approve changes to the agenda as discussed.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabeneč

MOTION CARRIED

Opening Board Comments

Councilman Hoovler mentioned that along with Councilmen Spears and Dean, they will attend the Planning and Land Use Course from the Orange County Board of Realtors on April 13, 20, 27, May 4 and 18 from 7:30 – 9:00 a.m. The cost is nominal and those attending should pay for themselves. He also reported on having attended the Orange County Chamber of Commerce Breakfast in March.

Presentations/Communications

Supervisor Brabeneč reported receiving about 235 pieces of correspondence since the last meeting, and read a few. One was a letter of resignation from Matthew Zacharia from the Board of Assessment Review due to moving to Slate Hill.

Motion to Accept Letter of Resignation from BAR

Motion by Gary Spears, 2nd by David Dean to accept the letter of resignation from Matthew Zacharia from the Board of Assessment Review (BAR) committee and asked that a letter of appreciation be sent to him.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabeneč

MOTION CARRIED

Supervisor Brabeneč reported that a communication from the Orange County Department of Personnel regarding the position of *Police Sergeant* was received. The eligible list will expire October 29, 2010 and a promotional examination for this title will be scheduled June 12, 2010. A letter from *Fusco Engineering* dated March 23, 2010 concerning the Orange County Transportation Council and the Peenpack Trail Project is on the ARRA list and other transportation news. The Port Jervis City Hall sent correspondence about having *Census Questionnaire Assistance* available in the Council Chambers from 9:30 to 11:30 a.m. and 12:30 to 3:00 p.m. April 5, 7, 12, 14 and 19. The Town Clerk is available and information will be updated here at the Town Hall. Thomas Yonskie, *Dog Control Officer* had damage on the van while he was on a call and based on two estimates under \$250.00 the Supervisor approved the repair. New York Recyclables Poster Contest by the Department of the Environmental Conservation is available on their website and the posters should be submitted by May 21, 2010. *Election Inspector Training* will be held in the Town Hall with the approval of the Board, at the request of the Board of Elections submitted by Florence Santini, Town Clerk.

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Motion to Approve Election Training at Town Hall

Motion by Karl Brabenec, 2nd by David Hoovler that Town Hall be utilized on Tuesday, May 18, 2010 from 6:00 p.m. to 9:30 p.m. and Thursday, June 24, 2010 from 9:00 a.m. to 12:30 p.m. for election inspector training by the Orange Board of Elections.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec

MOTION CARRIED

Supervisor Brabenec continued with communications about the Orange County Arts Grant from Norma Schadt, Historian and Susan Müller, artist to expand the funding of the Deerest Deerpark Program . Sixteen deer forms are on display at the museum and a life-size deer will be placed in Town Hall and they have requested a letter of support from the Town Board for the grant.

Motion to Approve Board Letter For Orange County Arts Grant

Motion by Karl Brabenec, 2nd by Gary Spears to write the letter from the Board supporting the Historian's request for the Orange County Arts Grant.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec

MOTION CARRIED

Supervisor Brabenec continued with communications and received a certificate from the New York State Municipal Worker's Compensation Alliance for completing the *Risk Management Seminar* on March 3, 2010. There will probably be an employee training in May regarding proper practices of Risk Management. Facilities Use Applications were received from Port Jervis Little League for the Harriet Space Park, Sparrowbush Firehouse and Trooper Station ball fields. The Town Clerk confirmed there was not a conflict with the schedule and she has their certificates of insurance.

Motion to Approve Port Jervis Little League Use of Deerpark Facilities

Motion by Gary Spears, 2nd by Arthur Trovei to approve the Port Jervis Little League to use the Deerpark Facilities for their practices and games.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec

MOTION CARRIED

Supervisor Brabenec continued with communications, stating the Fourth Annual Night Out at Riverside Park in Port Jervis will be Tuesday, August 3, 2010 and they will promote it with the City of Port Jervis, and it will be on the website as well. The Tri-State Naval Ship asked that the annual donation of \$500.00 for the Veterans of Foreign War for grave flags for deceased veterans.

Motion to approve Donation to Tri State Naval Ship for Flags

Motion by Karl Brabenec, 2nd by Gary Spears to approve the donation of \$500.00 for 2010 to the Tri State Naval Ship for the purchasing of flags for deceased veterans graves.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec

MOTION CARRIED

Port Jervis Veterans Committee will be having their *Annual Memorial Day Parade* on May 31, 2010 at 10:00 a.m. and the *Veteran's Day Parade* will be November 11, 2010 at 10:00 a.m. with the lineup will be at the Port Jervis Middle School. The council received an invitation to participate in the parade and they will be participating.

The *United States Department of Interior/National Parks Service* sent a letter stating they had picked three sites on the Delaware River for a visitor center and Supervisor Brabenec will keep everyone posted on any developments.

Approval of Minutes of Previous Meetings

Motion to Approve of March 15, 2010 and March 18, 2010 Minutes

Motion by Gary Spears, 2nd by Arthur Trovei to approve previous minutes from March 15, 2010 and March 18, 2010 as presented.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec

MOTION CARRIED

Reports of Officers, Committees and Department Heads

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Highway Department – Ed Hughson (The report is attached to the official minutes.) He requested a date for the board to meet with Metro North on the Shinhollow Bridge. They discussed April 14, 2010 around 10:00 a.m. and Mr. Hughson will contact them and Al Fusco also. Bids were out for fuel and none came in. They would like to change the octane level from 89 to 87 percent and it will not affect the performance of the town cars. He also requested approval to put out another bid for the diesel fuel and #87 octane.

Motion to Solicit Bids for Highway Department

Motion by Gary Spears, 2nd by David Dean to solicit bids for the Highway Department for diesel fuel and #87 octane gas.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabene

MOTION CARRIED

Mr. Hughson asked to continue using County Petroleum until new bids come in. Stone bids were received and Mr. Hughson asked for approval to accept the bid from JML Quarry, which was the lowest bid received.

Councilman Spears inquired as to where JML was located and Mr. Hughson replied Fosterdale and stated that they would pick up the stone themselves.

Motion to Accept Bid

Motion by Gary Spears, 2nd by David Dean to accept the recommendation of the Highway Superintendent to accept the bid for stone materials from JLM Quarries.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabene

MOTION CARRIED

The Town Clerk will send a letter confirming their bid was accepted.

Ed Hughson reported on a discussion with Councilman Dean regarding logging and excavation permits. He distributed a letter from the Attorney in regards to a Local Law in this regard. Currently, the excavation permits have no charge, but the driveway permits are \$50.00. Both require the highway superintendent to inspect the work and he recommended charging the same fee for both permits. The board will look into this and discuss it at a later meeting. Councilman Dean clarified that this is not a logging permit, but an entrance off a town road permit when logging. He then requested approval to attend the Highway School in Ithaca, New York June 6–8, 2010 for Highway Superintendents. Councilman Spears asked if this was already in the budget and Mr. Hughson confirmed it was.

Motion to Approve Highway Superintendent School

Motion by Gary Spears, 2nd by Arthur Trovei to approve the Highway Superintendent attending the Highway Superintendent's school June 6-8, 2010 in Ithaca, New York.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabene

MOTION CARRIED

Historian – Norma Schadt

Norma Schadt reported that she is required by state law to submit an annual report and she provided the copy of that to the board. She invited new members to join the Museum Committee meetings the first Thursday of each month. The Annual Deerpark Heritage Day Fair is tentatively scheduled for September 18th and they will ask for donated food for both needy families and the Human Society. The Deerpark book is selling well. The Upper Delaware Scenic Byway has tree and bush cutting work being done, which was contracted out and the Hawk's Nest Parapet Wall Repair is still anticipated for the fall of 2010.

Town Clerk – Florence Santini

Flo Santini reported that fishing licenses are on sale now. There is no burning until after May 15th and only burning brush is allowed. She warned that DEC fines are very hefty. Councilman Spears mentioned that some towns have requested an exemption due to all the downed branches and she read a letter written by another town and the Town of Deerpark have submitted a letter as well.

Recreation Committee – Dan Morse

Dan Morse reported that the Easter Egg Hunt was successful with 250 – 300 kids involved. The Lions Club participated and it was a good event for them. He expressed his gratitude to Alyssa from September Dogs for donating her time and

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talents to the entertainment, and the many donations that were provided for gifts. He also thanked Ed Hughson and his staff for a great job preparing the park after the recent vandalism. Pictures will be posted on the website. The Safety Awareness Day is re-scheduled to May due to schedule conflicts with the Fire and Police Departments. A new date will be set soon. The next meeting of the Recreation Committee is April 6th and they are still looking for more members and if anyone is interested, they should contact the Town Clerk.

Councilman Spears commended him and the entire committee on the Egg Hunt and heard it was a great success. Supervisor Brabenec also mentioned that Dan has been trying to secure some grant money for them with the Orange County Youth Council and he's been working on getting proper applications.

Upper Delaware Council (UDC) – Phil Chase

Phil Chase reported on the meeting with Assemblywoman Aileen Gunther, Orange County Legislator Dennis Simmons, Supervisor Brabenec, and Mr. Rush-Chairman and another person of the Catskills Reservoir Release from the DEP, as well as Melvin Decker, alternate to the UDC and himself. Their main goal was to get relief from excess levels in the reservoir and came up with three possible solutions. Reducing the Neversink by 25% was viable and the snowpack could be dumped up to 50%. The maximum release that the Neversink can have due to the size of the valve is 180 million gallons a day, which is not that much. Siphons were discussed and have been considered for hydroelectric according to Mr. Rush. Mr. Chase thought it was a good meeting and said they realize what the need is. They came away from the meeting with contact numbers for future use should the need arise. The council expressed their gratitude to Mr. Chase for his efforts in this important issue.

Community Development Task Force – David Dean

David Dean reported their next meeting is April 27th and their luncheon is scheduled for noon, May 25th at Jack Champion Steakhouse at the Port Jervis Country Club. Invitations will go out to local businesses and they are hoping to have a good turnout. The luncheon is open to any business in or out of town and they want them to know the Town of Deerpark welcomes them. The Chamber of Commerce will send emails and Patty Niosi, and the members of the task force were all thanked for their help and anyone wanting to be a sponsor could contact David Dean at 856-5090.

Ed Hughson, Highway Superintendent announced that Orange County Hazardous Waste Collections on Friday, April 30, 2010 9:00 a.m. – 3:00 p.m. will be free for county residents for leftover oil based paints, remnants household cleaners, pesticides, solvents, automotive products, etc. He suggested this be put on the website. This will be at the Orange County Airport, 500 Dunning Road in Montgomery. Pre-registration is necessary for farms, schools, government agencies and small businesses and cost is according to fee schedules (residents are free).

He also mentioned receiving complaints regarding the Pine Kill Brook off Highway 61 and was asked if he could request a letter to Assemblywoman Gunter or Senator Bonacic to have some dredging done. Over the years, the water has washed all the stone and gravel and now allows flooding and there isn't a way for excess water to drain. The DEC might be able to use an excavator to build up the banks. Supervisor Brabenec thought the DEC was supposed to work on that a few years ago and he would help write a letter.

Supervisor Brabenec announced a letter from Congressman John Hall was addressed to the Town Clerk, regarding the letter sent in response to the 911 terrorist attack detainees trial and the response from President Obama's office was that they would withdraw Orange County from consideration.

Supervisor Brabenec read a letter in its entirety from the Huguenot Fire Company requesting approval for membership listing names for acceptance and names for withdrawal. However, there was a question as to the involvement of the municipality in matters of the Fire Company and the Attorney Bill Bavoso will look into the matter. The request was tabled until the next Board Meeting.

Public Comment – None

Old Business

Discussion of Reserve Funds for 2011 Budget Cycle and Post-Employment Benefits Other Than Pensions

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Councilman Hoovler began with some history regarding post-retirement costs, that due to collective bargaining agreements in the past, and decisions made by the policy makers, the healthcare for the retirees will eventually spiral out of control. He showed a chart with the true cost of labor, adding health costs, administrative costs, and the basic pension contribution, FICA, workmen's compensation and when it is broken down with sick leave, vacation leave, etc. the total hourly rate is bumped up significantly. The present day isn't the problem, but the future costs. The Town pays much more due to the way it is constructed. He presented an overview of Reserve Funds as a term used to describe portions of fund equity, much like a savings account. (A copy of the presentation is attached to the official minutes.)

In the past 12 to 15 years, the town accountant has not been involved in these decisions, but now he is involved in all decisions being made regarding money. The Town needs to set up reserve funds for future financial needs and the following example was mentioned: The town paid \$400,612.00 for 28 F/T employees, one P/T employee, 7 retirees at the town level for health insurance this year, that number will triple within 10 years, if not quadruple. The same health plan that costs \$16,000 this year, 10 years ago it was barely a quarter of that. Councilman Hoovler and the accountants have recommended the town set up a couple types of reserve funds for snow and ice removal, road repair, land and building improvements, as well as employee improved benefits and liabilities to name a few. He explained the specific referendums and type referendums and capital reserve funds stating again the importance of planning ahead financially. Supervisor Brabenec asked when these reserve accounts are set up would they need to be transferred immediately? Councilman Hoovler replied they would not, just be established by a simple resolution. Councilman Spears asked if there would be any reason they wouldn't want to use these funds? Councilman Hoovler replied that most of the towns use these type of funds. He recommended they catch up and get ahead of the curve. Councilman Dean inquire why this hadn't been done in the past? Councilman Hoovler answered he did not know and had looked through several years of Board Minutes and only found a reserve fund for dogs.

Mr. Zeller asked if the costs being paid for medical costs would be less now due to the government plan and Councilman Hoovler stated it would not. Discussion followed.

Motion to Approve Resolution No. 20 of 2010 – Implementation of Fiscal Monthly Monitoring Policy

Supervisor Brabenec introduced what has become Resolution No. 20 of 2010 from the last meeting, regarding financial duties of the Supervisor and Town Board also. Councilman Spears presented the resolution by reading it. (A copy is filed with the official minutes.) He then summarized it by stating this three page check list designates the duties of the Supervisor, Town Board and the Department Heads on a monthly basis in monitoring the budget. This also keeps the accounting of money available for the public to view.

Motion by Gary Spears, 2nd by David Hoovler to approve Resolution No. 20 of 2010 – Implementation of Fiscal Monthly Monitoring Policy as presented.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec

MOTION CARRIED

Supervisor Brabenec gave an update on the Workplace Violence Prevention Act, passed in the form of a resolution at the last meeting. There were steps to be implemented by the Supervisor. He began with the check-in sheet at the front desk and one day, they will have a person there to welcome people. Some other items include locking the back door for employee use only, the public will use the front of the building, parking spaces are designated, and many other things will happen to comply with the act. He is also finishing the last part of his training with the Orange County Sheriff's Office to become a certified Violence Prevention Officer, then he will be able to train others. Councilman Dean added that this is all in an effort to comply with insurance requirements to lower the premiums.

Motion to Amend Highway Contract Negotiations Meeting Date and Time

Supervisor Brabenec reported that the original date and time were scheduled for Monday, April 12, 2010 at 7:00 p.m. and the Highway Negotiating Board President requested it be changed to 5:00 p.m.

Motion by Gary Spears, 2nd by David Hoovler to move Highway Contract Negotiations Meeting scheduled on Monday, April 12, 2010 to 5:00 p.m.

Discussion: Councilman Spears indicated this meeting would be in Executive Session.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec

MOTION CARRIED

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Motion to Accept Bid for 2002 Chevy Shuttle Bus

Bids were open at 11:40 a.m. and in attendance were Jane Garvey, Kathy Smith and Florence Santini and the following bid packets were opened and read for the 2002 Chevy 12 Passenger Bus: 1 bid from Tenke's Garage for \$1,503.00.

Motion by Gary Spears, 2nd by David Dean to accept the bid of \$1,503.00 from Tenke's Garage for the 2002 Chevy 12 Passenger Bus.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabene

MOTION CARRIED

NYMIR Visit Update – Councilman Hoovler

Councilman Hoovler stated that on April 20th he will take a day off from his regular job to spend the day with a NYMIR representative and Councilman Spears will help in the afternoon to visit all the town buildings, town parks and all books and records must be available for inspection.

Energy Cost Savings Contract Announcement – Supervisor Brabene

Supervisor Brabene reported that a contract has been signed with Willdan, a sub-contractor with Orange & Rockland (O & R). They replace lighting, they put in motion sensors, they do energy efficiency savings for municipal buildings and business that participate in this particular program where 70% of the costs are taken by O & R. O & R pays for 70% of the installation of all of this and the town pays the 30%. They are doing work on Building No. 2 and Deerpark Town Hall and the Deerpark Recreation Area at Harriet Space Park. Overall, an announcement was made at the last meeting on the total savings which is estimated at \$2,558.77 annually. The O & R incentive is \$1,900.00 and the town's contribution is about \$800.00. Councilman Dean mentioned that there is an agreement to buy the electricity used for less money and that will affect the savings. Supervisor Brabene reiterated information about the assistance from Port Jervis Councilman Belcher who spearheaded the negotiated contract paying 8 cents a kilowatt, rather than the 10 cents we were paying.

Pipeline Improvement Update – Councilman Dean

Councilman Dean reported being involved in negotiations with Columbia Gas. They are replacing the K-line approximately from the Peenpack Trail to the Delaware River. There is a substantial amount of firewood that will be cut along the right away that will be cut by the construction crews of the pipeline company and the DEC forester has been asked to evaluate the amount of firewood taken down. The town could realize an income of extra money from the sale of that firewood. Bids would be sent out and the DEC Forester will write a stewardship plan for Boehmler Park at no charge to the town. Boehmler Park is about 600 acres that has been idle property and has become a dumping ground for garbage. The park needs to contribute money to capital reserve accounts. He has urged the town board to look at this as a way of generating money for the town. This is in conjunction with the pipeline.

New Business

Propose Local Law No. 2 of 2010 – Term Change for Town Clerk

Supervisor Brabene read the local law into the record. The term would change from a two-year term to a four-year term.

Motion to Schedule Public Hearing for Local Law No. 2 of 2010

Motion by Karl Brabene, 2nd by Gary Spears to schedule a public hearing for proposed Local Law No. 2 of 2010, A Local Law Extending the Term of Office for the Town Clerk From Two (2) Years to Four (4) Years, on Monday, April 19, 2010 at 7:00 p.m. at the Deerpark Town Hall.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabene

MOTION CARRIED

Discussion of Local Law 3 of 2010 – Emergency Preparedness Act

Supervisor Brabene spoke about the emergency procedure that is currently in place and Councilman Hoovler has been asked to research other towns and with Orange County Emergency Management to come up with a new local law for emergency preparedness in cases of states of emergency or emergencies at the town level. The council has put together an extensive report, that will be submitted to Deerpark's Emergency Management Committee Wednesday, April 7th. They will look it over and make recommendations. They should propose this Local Law at the next meeting. Councilman Hoovler mentioned this has an entire section for post-incident review so nothing falls through the cracks.

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Set Public Hearing for Community Development Block Grant (CDBG) 2011 Application

Supervisor Brabenec said there needs to be a public hearing for the CDBG 2011 Application. In 2009, about \$60,000 was received from the Orange County Community Development for their CDBG program. Most of the time these funds go for improvements to local roads. A good portion of the \$60,000 went for a portion of the Upper Brook Road, that would occur in May or June of this year. In order to get our application in for 2011 due May 28, 2010, they need to schedule a public hearing. The maximum they can apply for is \$125,000, which they will do. Edward Hughson, Highway Superintendent added that they could apply for a three-year period. He was looking at either Boehmler Road or Old Cahoonzie Road, as they are in really bad shape. Discussion continued. Ed Hughson will measure out the possible projects and come up with a rough cost for these two roads.

Motion to Schedule Public Hearing for Community Development Block Grant (CDBG) 2011 Application

Motion by Karl Brabenec, 2nd by Gary Spears to schedule a public hearing for CDBG 2011 Application for possible paving for Boehmler Road and Old Cahoonzie Road for Monday, April 19, 2010 at 7:15 p.m. at Deerpark Town Hall.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec

MOTION CARRIED

Proposal to Hire Labor Consultant Michael Richardson

Councilman Spears introduced this proposal as a good resource for the employees. Mr. Richardson is exposed to these issues on a full time basis and would be the best for the town and the employees to assist with fair contracts. This recommendation is for Mr. Richardson to pick up the labor contract policies and provide a small master plan for the future to help contain the costs. The quote of \$1,500 to \$2,000 was given the Board from him to do this work, which would be a good investment.

Motion to Approve Hiring Labor Consultant

Motion by Gary Spears, 2nd by Arthur Trovei to hire Mr. Richardson to review the labor contracts and give the town a long-term projection for the town, not to exceed \$2,000.00.

Discussion: Councilman Hoovler recommended taking the money out of contingency, as it is unbudgeted money and Supervisor Brabenec suggested they talk about this again when they go to pay the bill.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec

MOTION CARRIED

Oakland Valley Race Track Application

Supervisor Brabenec mentioned the letter from Bob Emerson, Building Inspector regarding the Oakland Valley Race Track Application on March 31, 2010. The annual inspection was satisfactory and he reported there were no violations.

Motion to Approve the 2010 Annual Permit for Oakland Valley Race Track

Motion by Gary Spears, 2nd by David Dean to approve the 2010 Annual Permit for Oakland Valley Race Track.

Discussion: Attorney Bill Bavoso found major issues with that application with regard to ownership and insurance coverage and asked if those things were corrected. Councilman Spears asked to withdraw his motion until these issues are satisfied. Mr. Bavoso said he would follow up on these issues. Supervisor Brabenec recommended they table this issue until the next meeting.

Humane Society Contract

Supervisor Brabenec reported it has come to his attention that there is not a contract with the Humane Society at this time, and there has not been a contract for three years. Bill Bavoso has prepared a new contract including more recent municipal contract language and it will be sent to the President of the Humane Society the next day and should be updated by the next meeting. Councilman Hoovler asked how they have been paid and the Town Clerk answered the last contract was in 2007.

US Census Update and PR Day on April 10, 2010

Supervisor Brabenec said they were approached by the US Census to get the word out about completing the census and there are boxes of surveys available at the Town Hall and Building No. 2, and there will be an Awareness Day on Saturday, April 10 from 10:00 a.m. to 2:00 p.m. at Town Hall, giving away banners, hats, and items compliments of the US government. If anyone has any questions, they are welcome to come to Town Hall. Councilman Dean also

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mentioned there is a Census Questionnaire Assistance available at Port Jervis City Hall on April 7, 12, 14 and 19 9:30 a.m. – 11:30 a.m. and 12:30 to 3:00 p.m., especially if Spanish speakers need interpretation.

Authorization to Sign Contract for Voicecom Upgrades

Councilman Spears reported working on controlling telephone costs for about three months and have a quote from the supplier who did the telephone service, Voicecom. They hope to save about half the current bill, \$700-\$800 a month after the upgrades. They need to spend \$4,264.00 to upgrade the system and have many more features for the Police and the Town Hall.

Motion to Approve Contract With Voicecom

Motion by Gary Spears, 2nd by David Hoovler to approve the contract with Voicecom for daughter boards, labor, upgrades of \$4,264.00.

Discussion: Supervisor Brabenec mentioned they are putting in aspired T1PRI interface where they have capacity to divide one phone line to work 24 times instead of just one. This will get rid of roll over lines and cut costs. Then, they will talk to Frontier to negotiate costs. Councilman Trovei asked where the money would come out of and it would come out of the telephone line and the savings should be recouped this year.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec

MOTION CARRIED

Personnel Policy Assignment

Supervisor Brabenec spoke about this personnel policy needing to be dealt with and he would like to assign himself, along with Councilman Spears, to research this current personnel policy and come back in 30 to 60 days with a proposal to change the policy. Councilman Spears recommended they not be locked into a timetable because they will need the information from the labor contract report. It was agreed.

Motion to Schedule Workshop Meeting April 12, 2010

Supervisor Brabenec asked to schedule a workshop meeting because of the many agenda items needing to be dealt with.

Motion by Gary Spears, 2nd by David Hoovler to set up a workshop meeting Monday, April 12, 2010 at 7:30 p.m. at Deerpark Town Hall.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec

MOTION CARRIED

Appropriations, Budget and Payment of Bills

Motion to Pay Bills

Motion by Karl Brabenec, 2nd by Gary Spears to pay the bills that contain the signature or initials of at least three councilmember's in the approval for payment section of the voucher or purchase order:

General Fund Abstract #5 in the amount of \$142,150.99

Highway Fund Abstract #5 in the amount of \$60,226.61

Streetlighting Abstract #1 in the amount of \$391.85

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec

MOTION CARRIED

Supervisor Brabenec thanked Robert Schultz, Accountant for his help with setting up the Quick Books. They will be able to show the Town Board members where they are this year to this date and where they were last year the same date and notice any major differences. If there is a problem, they can address it. They are also instituting a policy for Department Heads to receive a statement from the Bookkeeper of their department for them to check their line items and note if they have any problems.

Closing Board Comments

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Supervisor Brabenec thanked the Highway Department for their work on a particular property in the Town, owned by the County, but overrun with garbage. Though the neighbor of this property could not get anyone to handle the problem, an executive decision was made and the Highway Department picked up the garbage. They will submit a bill to the County for their labor and for the removal of the garbage and taking it to the landfill. They also had the Building Inspector look at the house and he shut the house down and the neighbors are ecstatic. Again, the supervisor thanked them for their efforts.

Councilman Hoovler thanked the supervisor for the financial report and reminded the people of the records available in the Town Clerk's office for those interested in reviewing them.

Motion to go into Executive Session at 10:05 p.m. for the purpose of discussing Tax Certiorari Update, Lt. Szyndor 211 Application and Dog Control Officer Pay Request

Motion by Karl Brabenec, 2nd by Gary Spears to go into Executive Session for the purpose of discussing tax certiorari hearings, Lt. Szyndor's 211 Application and Dog Control Officer pay request. For the tax certiorari update they would like to invite Town Assessor Kathy Smith and Town Attorney, Bill Bavoso; for the 211 application they would like to invite Police Chief Werner and Lt. Szyndor and attorney, Bill Bavoso; and for the Dog Control Officer's pay request, the Dog Control Officer Thomas Yonskie and attorney Bill Bavoso.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec

MOTION CARRIED

Motion to Leave Executive Session at 11:51 p.m. and Re-enter Regular Session

Motion by Gary Spears, 2nd by Arthur Trovei to leave Executive Session and re-enter Regular Session.

VOTE: 5 AYES: Gary Spears, Arthur Trovei, David Hoovler, David Dean, Karl Brabenec

MOTION CARRIED

Motion to Adjourn at 11:59 p.m.

Motion by Gary Spears, 2nd by Arthur Trovei to adjourn at 11:59 p.m.

Respectfully submitted by

Florence T. Santini
Town Clerk