

**TOWN OF DEERPARK
TOWN BOARD MEETING
TOWN BOARD ANNUAL AUDIT/REGULAR MEETING
TUESDAY, JANUARY 20, 2015**
Meeting was held at Town Hall, 420 Route 209, Huguenot, NY 12746

Attendance

Supervisor: Gary Spears

Councilmember's: Ken Smith, Arthur Trovei, David Dean

Attorney: Glen Plotsky

Engineer: Alfred Fusco, Jr.

Call to Order at 3:05 p.m.

Pledge of Allegiance by David Dean

Annual Internal Financial Audit

Judge Wulff presented his books, reviewed by Supervisor Gary Spears, Councilman Dean, Councilman Trovei and Councilman Smith according to the State Comptroller guidelines provided. The information was taken by Supervisor Spears and read for the record. The Supervisor read the letter from the Town Accountant (letter attached to official records) and Judge Wulff explained what happened to the account, in the amount of \$1,071.14. The amount overpaid to the town will be paid back to Judge Wulff's Court. The Board members looked over the books and found them to be in order. Judge Wulff answered all questions satisfactorily and they signed off on his books.

Jane Garvey, Tax Collector presented her books, reviewed by Supervisor Gary Spears, Councilman Dean, Councilman Trovei and Councilman Smith according to the State Comptroller guidelines provided. Ms. Garvey provided a letter stating last year was paid in full. She had a zero balance. The information was taken by Supervisor Spears and read for the record. The Board members looked over the books and found them to be in order. Jane Garvey answered all questions satisfactorily and they signed off on her books.

Danielle Glynn, Bookkeeper to previous Supervisor Karl Brabenec, presented the Chief Fiscal Officer/Supervisor's books, reviewed by Supervisor Spears, Councilman Dean, Councilman Trovei and Councilman Smith according to the State Comptroller guidelines provided. The information was taken by Councilman Dean and Supervisor Spears and read for the record. The Board members looked over the books and found them to be in order. Danielle Glynn answered all questions satisfactorily and they signed off on their books.

Judge Osowick presented her books, reviewed by Supervisor Gary Spears, Councilman Dean, Councilman Trovei and Councilman Smith according to the State Comptroller guidelines provided. The information was taken by Supervisor Spears and read for the record. The Board members looked over the books and found them to be in order. Judge Osowick answered all questions satisfactorily and they signed off on her books.

Florence Santini, Town Clerk – Tabled until after regular business meeting.

Public Comment Period

New Business

Motion to Approve the Walden Humane Society 2015 Contract

Motion by David Dean, 2nd by Ken Smith to approve the Walden Humane Society 2015 Contract.

VOTE: 4 AYES: Ken Smith, Arthur Trovei, David Dean, Gary Spears

MOTION CARRIED

Motion to Declare Surplus Property

Motion by David Dean, 2nd by Ken Smith to declare surplus property: 3 computers, Adding Machine, Printer, Christmas Tree, ID Card System Outdated, Monitor, Keyboards w/mouse, Cameras. (Equipment list is attached to the official minutes.)

VOTE: 4 AYES: Ken Smith, Arthur Trovei, David Dean, Gary Spears

MOTION CARRIED

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Motion to Approve Payment Back to Court in the amount of \$1,071.14

Motion by David Dean, 2nd by Ken Smith to approve payment back to Judge Wulff's Court of \$1,071.14 due to the recommendation of the Town's Accountant.

VOTE: 4 AYES: Ken Smith, Arthur Trovei, David Dean, Gary Spears

MOTION CARRIED

Supervisor Spears asked to correct three missed reorganizational motions from previous meeting.

Motion to Re-Appoint Florence Santini to Registrar of Vital Statistics

Motion by David Dean, 2nd by Arthur Trovei to re-appoint Florence Santini to Registrar of Vital Statistics for 2015.

VOTE: 4 AYES: Ken Smith, Arthur Trovei, David Dean, Gary Spears

MOTION CARRIED

Motion to Re-Appoint Florence Santini to Records Management Officer

Motion by David Dean, 2nd by Ken Smith to re-appoint Florence Santini to Records Management Officer for 2015.

VOTE: 4 AYES: Ken Smith, Arthur Trovei, David Dean, Gary Spears

MOTION CARRIED

Motion to Approve Salary for Town Assessor for 2015

Motion by David Dean, 2nd by Ken Smith to Approve Salary \$54,570 annually (\$1,049.42 per week) according to the 2% adjustment.

VOTE: 4 AYES: Ken Smith, Arthur Trovei, David Dean, Gary Spears

MOTION CARRIED

Appropriations, Budget and Payment of Bills

Motion to Pay Bills

Motion by David Dean, 2nd by Arthur Trovei to pay bills that have been signed by three council members and may be viewed in the Town Clerk's Office:

General Fund Abstract #1 of 2015 in the amount of \$65,994.66
Highway Fund Abstract #1 of 2015 in the amount of \$32,946.52
Deerpark Manor Street Lighting Fund Abstract #1 of 2015 in the amount of \$511.22
Fusco Engineering Fund Abstract #1 of 2015 in the amount of \$1,204.00
Special Revenue Fund Abstract #1 of 2015 in the amount of \$449.00
Capital Projects Fund Abstract #1 of 2015 in the amount of \$1,180.00

VOTE: 4 AYES: Ken Smith, Arthur Trovei, David Dean, Gary Spears

MOTION CARRIED

Motion to Enter Executive Session Re: Litigation Update/Personnel Matter at 4:33 p.m.

Motion by David Dean, 2nd by Ken Smith to enter Executive Session for the purpose of litigation update on Corcoran and a personnel matter and invite in Attorney Glen Plotsky at 4:33 p.m.

VOTE: 4 AYES: Ken Smith, Arthur Trovei, David Dean, Gary Spears

MOTION CARRIED

Motion to Re-Enter Regular Session at 5:00 p.m.

Motion by David Dean, 2nd by Arthur Trovei to re-enter regular session at 5:00 p.m.

VOTE: 4 AYES: Ken Smith, Arthur Trovei, David Dean, Gary Spears

MOTION CARRIED

Florence Santini, Town Clerk Financial Audit, presented her books, reviewed by Supervisor Gary Spears, Councilman Dean, Councilman Trovei and Councilman Smith according to the State Comptroller guidelines provided. The information was taken by Supervisor Spears and read for the record. The Board members looked over the books and found them to be in order. Florence Santini answered all questions satisfactorily and they signed off on her books.

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Motion to Adjourn the Meeting at 5:12 p.m.

Motion by Gary Spears, 2nd by Ken Smith to adjourn the meeting at 5:12 p.m.

VOTE: 4 AYES: Ken Smith, Arthur Trovei, David Dean, Gary Spears

MOTION CARRIED

Respectfully submitted by,

Florence Santini
Town Clerk