

**TOWN OF DEERPARK
TOWN BOARD REGULAR & CLOSE-OUT MEETING
MONDAY, DECEMBER 30, 2019**

Meeting was held at Town Hall, 420 Route 209, Huguenot, New York 12746

Invocation by Glen Plotsky (Participation is Optional)

Attendance:

Supervisor: Gary Spears

Councilmen: David Dean, Alan Schock, Ken Smith, Arthur Trovei (3:15 p.m.)

Attorney: Glen Plotsky

Pledge of Allegiance – David Dean

Roll Call/Attendance

Call to Order: 3:00 p.m.

Addition or Deletions to Agenda – None

Presentations/Communications – Closed Wednesday, January 1st for New Year's Day reopening Thursday, January 2nd at 8 a.m.

Public comment – None

Florence Santini – *Town Clerk* reported on the Holiday Lighting Contest and there were five participants and they each had a prize. The taxes will be mailed out the next day and they'll begin collecting on Thursday.

Motion to Approve December 3, 2019 Board Minutes

Motion by Ken Smith, 2nd by Alan Schock to approved the December 3, 2019 Board Minutes.

VOTE: 4 AYES: David Dean, Alan Schock, Ken Smith, Gary Spears

1 ABSENT: Arthur Trovei

MOTION CARRIED

New Business

Supervisor Spears commented on the shared services with Orange County and the gist of the Resolution needing to be passed is they need to have one station so everyone in the county is on the wavelength. They can then communicate with each other whether fire, police or whatever else makes things quicker, safe and better for everybody. This would be a central call center and then the calls are redirected to particular places, called mutual response. The equipment is worth \$63,307.00 and the town doesn't have to pay for it, but the Supervisor has to sign the agreement.

Motion to Approve Resolution #11 of 2019 – Countywide Public Safety Radio Network

Motion by Alan Schock, 2nd by Ken Smith to approve Resolution #11 of 2019 – Countywide Public Safety Radio Network.

VOTE: 5 AYES (Roll Call): David Dean, Alan Schock, Ken Smith, Arthur Trovei, Gary Spears

MOTION CARRIED

Supervisor Spears spoke of the next resolution as coming from the state. He said active military personnel will not have to pay the state fee for a marriage license, the town will waive their local share of the fee, as well as the \$10 copy fee. Now, New York State active military marriage license fees will be waived: \$22.50 by state and \$17.50 by the town.

Motion to Approve Resolution #12 of 2019 – Waiving Local Portion Marriage License Fee for Active Duty Members of the Armed Forces

Motion by Ken Smith, 2nd by Alan Schock to approve Resolution #12 of 2019 – Waiving Local Portion Marriage License Fee for Active Duty Members of the Armed Forces.

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Discussion: Councilman Dean asked how many active military people have gotten a license and Ms. Santini replied she had one in October, but often active military personnel go to their homes.

VOTE: 5 AYES (Roll Call): David Dean, Alan Schock, Ken Smith, Arthur Trovei, Gary Spears

MOTION CARRIED

Motion to Approve Resolution #13 of 2019 – Port Jervis/Deerpark Humane Society Agreement with Town of Deerpark

Motion by Alan Schock, 2nd by Ken Smith to approve Resolution #13 of 2019 – Port Jervis/Deerpark Humane Society Agreement with the Town of Deerpark.

VOTE: 5 AYES (Roll Call): David Dean, Alan Schock, Ken Smith, Arthur Trovei, Gary Spears

MOTION CARRIED

Motion to Approve New Members/Remove Members of Huguenot Fire District

Motion by Alan Schock, 2nd by Arthur Trovei to approve the new members of the Huguenot Fire District per recommendation of the Fire Department membership committee as follows: Robert Ellmauer, Patrick Speaker, Robert Padgett, Jr., Lisel Scranton, Christine Forster, Jim Gray and Trish Elder and remove Robert Whitney, Jr. and Kevin McConnell from the membership.

VOTE: 5 AYES: David Dean, Alan Schock, Ken Smith, Arthur Trovei, Gary Spears

MOTION CARRIED

Supervisor Spears reminded everyone that on Wednesday, January 1st at 10:00 a.m. is the swearing in of newly elected officials and also the members of the Fire Departments at Huguenot Fire Company. You're also invited to the Port Jervis swearing in ceremony on January 1st at Noon held at the Erie Trackside.

Supervisor Spears mentioned this work was done by the Bookkeeper, personnel from the office of Robert Schultz and also by Rob Schultz, our accountant who was in today and certified the results. He mentioned they had an increase in expenditures on the one line, they had the matching increase in revenue so they are a wash. No more money was needed in the budget.

General Fund Budget Modifications

Increases (Decreases):	Notes
Expenditures:	
1410.4 Town Clerk – Contractual	1,500 EZ Pass
1440.42 Engineer – Contractual – Annex Study	(35,000) Unused for Annexation
1620.1 Buildings – Personal Services	2,000 Joyce Cirulli coverage
1920.4 Municipal Association Dues – Contractual	1,550 Additional Dues
1980.4 MTA – Contractual	2,000 Taxes Required
1990 Contingency	(31,000) Used to offset other costs
3120.1 Police and Constable – Personal Services	(5,000) Payroll not used shifts open
3120.2 Police – Equipment	3,000 Additional equipment needed
3120.1A Police NPS – Contractual	6,000 Grant received to offset expense
3510.2 Dog Control – Equipment	100 Bulletproof Vests
3620.4 Safety Inspection – Contractual	300 Supplies Needed
3650.4 Demolition of Unsafe Buildings – Contractual	32,121 Emergency Demolition, Reimbursement in 2020 tax levy
7140.2 Playgrounds & Rec – Equipment	60,000 Offset by donations
7140.4 Playgrounds & Rec – Contractual	2,000 Offset by donations
7140.4A Playgrounds & Rec – Contractual – Veterans Park	7,500 Budget for year never put in
7310.4 Youth Program – Contractual	5,032 Offset by registration fee
7450.4 Museum – Contractual	1,100 Overage from Schoolhouse line
8020.1 Planning – Personal Services	1,500 Planning Board secretary increase in hours
9010.8 Employee Benefits – NYS Retirement	7,000 Prepaid amounts for 2020
9015.8 Employee Benefits – Police & Fire Retirement	(7,000) Overage in the line
9040.8 Employee Benefits – Workmans Compensation	(15,203) Changed insurance resulted in lower costs
9050.8 Employee Benefits – Unemployment	1,000 Increase on line
9060.8 Employee Benefits – Health Insurance	<u>45,000</u> Changed insurance resulted in higher costs
Total Increase in Expenditures	85,500

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Increases (Decreases):

Revenues:

1081	Payments in Lieu of Taxes	10,000	Additional PILOT
1170	Cable Franchise	10,000	Exceeded or expected to exceed budget
2401	Interest & earnings	10,000	Exceeded or expected to exceed budget
2655	Minor Sales	(15,000)	Moved to Sale of Real Property
2660	Sale of Real Property (Easement)	15,000	Moved from Minor Sales
2705	Donations & Gifts	15,500	For Parks and Rec Equipment
2770	Miscellaneous Unclassified	<u>40,000</u>	For Parks and Rec Equipment
	Total Increase in Revenue	85,500	

Net Increase (Decrease) in Budget

\$ -

Motion to Approve Budget Modifications to General Fund

Motion by David Dean, 2nd by Ken Smith to approve the Budget Modifications to the General Fund.

Discussion: Supervisor Spears explained that \$60,000 not budgeted and was all for playground. The money they received back from Orange County grants and Millennium Pipeline was in Miscellaneous Unclassified. \$40,000 was from Orange County; \$15,500 came from Millennium Precision Pipeline. They had \$35,000 for the Annexation project and it was not used, but they have authorized \$10,000. Demolition of unsafe buildings (Sparrowbush) cost \$62,000 due to asbestos and they had \$30,000 in the demolition and they had to put in another \$32,000 to cover that cost. That will all come back to the town from the county, from the tax bill on that property. The full \$62,000 will come back next year. Rob (Schultz) makes an adjustment before he files the tax returns to the state so that money will go back into the 2019 expenditures.

VOTE: 5 AYES (Roll Call): David Dean, Alan Schock, Ken Smith, Arthur Trovei, Gary Spears

MOTION CARRIED

Highway Fund Budget Modifications

Increases (Decreases):

Notes

Expenditures:

5110.1	General Repairs – Personal Services	(15,700)	Payroll Decrease
5110.4	General Repairs – Contractual	(2,500)	Repairs and supplied needed
5112.2	Improvements – CHIPS& CDBG	37,000	Grant received
5130.1	General Repairs – Personal Services	500	Summer time OT
5130.2	Machinery – Equipment	54,000	Equipment needed
5130.4	Machinery – Contractual	15,000	Repairs and supplies needed
5148.4	Services for other Governments – Contractual	200	Deicer – Salt for winter
5142.1	Snow Removal – Personal Services	3,500	OT for Snow Storms
9010.8	Employee Benefits – State Retirement	(17,500)	Decrease
9040.8	Employee Benefits – Workers Compt.	13,000	Increase of Workers Comp
9050.8	Employee Benefits – Unemployment	(4,000)	No Unemployment needed
9060.8	Employee Benefits – Health Insurance	<u>(25,500)</u>	Decrease in premiums
	Total Increase in Expenditures	58,000	

Increases (Decreases):

Revenues:

2650	Sale of Scrap	23,000	Sale of Scrap in Highway
2680	Insurance Recoveries	22,000	Received Insurance Monies
2770	Miscellaneous Revenue	10,000	Reimbursement for work done
4589	Stimulus grant & other	<u>3,000</u>	Hawks Nest Clean Up Grant
		58,000	

Net Increase (Decrease) in Budget

\$ -

Motion to Approve Budget Modifications to Highway Fund

Motion by David Dean, 2nd by Alan Schock to approve the Budget Modifications to the Highway Fund.

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Discussion: Supervisor Spears said they had overtime for snow. They were close on salt. They had extra money and purchased equipment needed and it balanced out. Councilman Dean asked about miscellaneous revenue and Mr. Spears said it could be work done and then being reimbursed as in insurance money or grant money. The culvert going under the Huguenot Fire Company driveway was collapsing and the Highway Department did the work so the tax payers could save money. The Hawks Nest Clean Up Grant came from the Parks Service. The category of CHIPS and CDBG has the \$37,000 which was the extra payment from the state for extreme winter. The Governor was going to take it last year, but due to the Association of Towns and everyone complaining, they put that money back in.

VOTE: 5 AYES (Roll Call): David Dean, Alan Schock, Ken Smith, Arthur Trovei, Gary Spears

MOTION CARRIED

Appropriations, Budget and Payment of Bills

Motion to Pay Bills

Motion by Ken Smith, 2nd by Arthur Trovei to pay bills that have been signed by three council members and accept the Budget Officer's Report and all may be viewed in the Town Clerk's Office.

General Fund Abstract #24 of 2019 in the amount of \$89,306.26
Highway Fund Abstract #24 of 2019 in the amount of \$84,939.11
Deerpark Manor Street Lighting Fund Abstract #12 of 2019 in the amount of \$302.94

General Fund Abstract #25 of 2019 in the amount of \$102,998.24
Highway Fund Abstract #25 of 2019 in the amount of \$76,337.11
Special Revenue Reserve Fund Abstract #14 of 2019 in the amount of \$873.41

VOTE: 5 AYES: David Dean, Alan Schock, Ken Smith, Arthur Trovei, Gary Spears

MOTION CARRIED

Closing Board Comments

Councilman Dean thanked everyone for their hard work, especially Supervisor Spears. His leadership shows and shines again. He's happy to be a part of this team.

Councilman Schock thanked Flo and Danielle and all of the departments. He's impressed with the Highway Department this year. They are behind the scenes and taking care of business.

Councilman Smith was glad to be here. This is a great team. Let's hope for another great year in 2020.

Councilman Trovei thanked everyone for their efforts. He also wished Al a Happy Birthday. Prayers for Kenny's parents.

Supervisor Spears said Happy Birthday to both Art and Al. He thanked everyone for their help and that they put out a budget without an increase and continually make improvements around the town. He looked forward to 2020 and thanked everyone for their service.

Motion to Adjourn at 3:45 p.m.

Motion by Arthur Trovei, 2nd by Alan Schock to adjourn the meeting at 3:45 p.m.

VOTE: 5 AYES: David Dean, Alan Schock, Ken Smith, Arthur Trovei, Gary Spears

MOTION CARRIED

Respectfully submitted by,

Florence T. Santini
Town Clerk